**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the virtual Annual Statutory meeting of Foulness Island Parish Council held on Wednesday 5th May 2021, at 7.00 p.m.

Present: Councillors, F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: District Councillors D. Efde and J. McPherson, J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To elect the Chair of Foulness Island Parish Council for the 2021/2022 term of office.**
4. Proposed Councillor Giles, seconded Councillor Holyland that Councillor Pitts be elected Chair of Foulness Island Parish Council for the 2021/2022 term of office. Carried unanimously.
5. **The elected Chair of the Parish Council to sign the Statutory Declaration of Office.**
6. Councillor Pitts signed the Statutory Declaration of Office.
7. **To elect the Vice Chair of Foulness Island Parish Council for the 2021/2022 term of office.**
8. Proposed Councillor Holyland, seconded Councillor Pitts that Councillor Giles be elected Vice Chair of Foulness Island Parish Council for the 2021/2022 term of office. Carried unanimously.
9. **To receive notification from any persons present of intent to record the meeting.**
10. No persons present notified the meeting that they intended to record the proceedings.

1. **To receive apologies for absence.**
2. Apologies for absence were received from Parish Councillor Bickford and from County Councillor Steptoe.
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. Councillor Pitts declared a non-pecuniary interest in respect of Agenda Item 11.c.
5. **To sign as a correct record the minutes of the Full Council meeting held on 14th April, 2021.**
6. Proposed Councillor Pitts, seconded Councillor Giles that the minutes of the Full Council meeting held on 14th April 2021 be signed as a correct record. Carried unanimously.
7. **To receive a report from the District and County Councillors on any matters of interest to the Parish.**
8. In view of election purdah, District Councillors Efde and McPherson had nothing to report.
9. **Financial Matters.**
10. Proposed Councillor Pitts, seconded Councillor Giles that payment requests for April/May 2021 be approved. Carried unanimously.
11. Proposed Councillor Pitts, seconded Councillor Holyland that the receipts for April/May 2021 be approved. Carried unanimously.
12. **Planning.**
13. Planning Application 21/00238/FUL was considered. Proposed Councillor Pitts, seconded Councillor Giles that the Clerk write to Rochford District Council objecting to the proposals. Carried unanimously.
14. Planning Application 21/00179/FUL was considered. Proposed Councillor Pitts, seconded Councillor Holyland that the Clerk write to Rochford District Council objecting to the proposals. Carried unanimously.
15. Planning Application 21/00288/FUL was considered. Proposed Councillor Pitts, seconded Councillor Giles that the Clerk write to Rochford District Council objecting to the proposals. Carried unanimously.
16. Planning Application 21/00348/DPDP6 was considered. It was noted that planning approval was not required.
17. **Parking at the Parish Burial Ground**
18. The proposal that the appropriate authorities be contacted re the installation of yellow lines at the entrance to the Parish Burial Ground was considered.
19. Proposed Councillor Giles, seconded Councillor Holyland that the Clerk be instructed to write to the DIO requesting that, in view of the distance to the Burial Ground from alternative parking sites, the restrictions should be amended to allow for Visitors to the Burial Ground, Funeral Cars and Memorial Masons to park at the entrance to the Burial Ground. Carried unanimously.
20. **Clerk’s Report**
21. The Clerk reported that the defibrillators would be installed on 10th May. It was agreed that the Clerk be asked to delay this installation.
22. The Clerk reported that virtual meetings would not be legal after 7th May 2021. It was agreed to cancel the June Parish Council meeting. The Clerk was authorised to call the next meeting when the position regarding the easing of lockdown restrictions was clearer.
23. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
24. No parishioners were present to address the meeting.
25. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
26. No information was exchanged.
27. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and the public be excluded and they were instructed to withdraw.**
28. **Council Play Area**
29. The quotations received in respect the maintenance of the Council Play Area were noted and the contract awarded as appropriate.

Meeting closed 7.59 pm

6th May 2021